

SPF Roll of Honour Regulations

This honour is awarded to a person belonging to a member club of the Scottish Photographic Federation who has given exceptional service to club photography in Scotland.

Qualification for the award

The nominee must have given his / her services to helping club photography within the Federation or the Federation itself over a minimum of 15 years by for example judging, lecturing, running a national/international event or having given exceptional service to his/her club(s) and / or the Federation.

Regulations

1. Nomination

- 1.1 Any member of the Federation whether as an individual, or on behalf of a club may make a nomination.
- 1.2 The nomination must be treated at all times as strictly confidential and not be made known to the nominee until decided by the Awards Committee and the Executive informed.
- 1.3 The nomination should be submitted in writing to the President as Chairman of the Awards Committee.
- 1.4 The nomination must be accompanied by a) a statement describing the nominee's service, and b) evidence of the service, e.g. Judges and Lecturers list, club lists of office bearers and indications of relevant time-scales and dates.
- 1.5 The nominator must supply the names and addresses of 2 independent referees who will be willing to provide supporting evidence if requested.

2. Consideration

- 2.1 The Awards Committee will comprise the current President, Senior and Junior Vice Presidents.
- 2.2 Applications will be considered by the Awards Committee within 2 months.

3. Announcement

- 3.1 Decisions on nominations shall be notified to the next Executive meeting and the nominee, nominator and club secretary shall be informed in writing as appropriate.

4. Recognition

- 4.1 A certificate recognising the Award shall be given to the recipient.
- 4.2 The recipient will be listed on the future Roll of Honour *and will be permitted to display Hon SPF after his/her name.* The Roll of Honour will be published in all official SPF publications.
- 4.3 The Award should be presented by the President at the next SPF held event where the recipient is present or other suitable occasion.

Notes for guidance for the Awards Committee.

Regulation 1.4 – the 15 year qualifying period need not be continuous if the Awards Committee adjudges sufficient reason(s) exist for a break in service to the Federation or Club Photography.

Regulation 2.1 – the Executive may agree to alter the composition of the Awards Committee in an emergency.

Regulation 2.2 – it is expected that the approval of an award by the Awards Committee will be by a consensus rather than a majority vote.

Regulation 3.1 – if the nomination is rejected, then only the nominator should be informed with an explanation: a pro forma shall be prepared for signature by the President.

Regulation 4.3 – where expedient the Senior or Junior Vice President may make the presentation: a suitable club event may be an AGM, dinner or inter-club activity.